



PUBLICITY REQUIREMENTS



The Rhode Island Council for the Humanities (RICH) requires that grant recipients mention RICH and the National Endowment for the Humanities in all press releases, publicity materials, and discussion with the media. RICH relies on a combination of public and private funding to support humanities initiatives throughout the state of Rhode Island. Increased public awareness of the funding RICH provides to quality humanities programs such as yours helps to ensure continued support, on both the local and national levels.

Notification of Project Activities

RICH asks that project directors share the dates of grant-supported events with RICH as far in advance as possible. This is so that RICH may contribute to outreach efforts by listing your event in a variety of promotional materials, including our events calendar, the RICH e-newsletter, press releases, and many other promotional channels.

Credit in Publicity

RICH and the National Endowment for the Humanities should be referenced in all publicity materials and mentioned in the opening remarks of all events. In publications pertaining to the project and the RICH-supported work, RICH requires that grantees state that their work "...is made possible through major funding support from the Rhode Island Council for the Humanities, an independent state affiliate of the National Endowment for the Humanities."

In addition, please include the following disclaimer on all final published materials related to your project (e.g. books, films, essays), "Any views, findings, conclusions, or recommendations expressed in this [project] do not necessarily represent those of the National Endowment for the Humanities."

Promoting Your Project

There are many things you can do to help spread the word about your project! From press releases, to online listings, there are a variety of free and affordable opportunities to increase the visibility of your project. For some tips, visit the RICH website, under the *Manage Your Award* tab to download the *Promoting Your Project* PDF.

Contact RICH

Shea'la Finch is the Outreach Manager at RICH and available to assist you. Please feel free to contact her with any questions!

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