Shall Not Be Denied: Why It Matters Grant (FY21)

Rhode Island Humanities Council

ORGANIZATION INFORMATION

Organization Name*

Full Name of Your Organization

Character Limit: 250

Sponsoring Organization's Name

If you are working with a non-profit sponsoring organization, enter their full name here.

Character Limit: 250

Organization Address*

Your Organization's Full Mailing Address (Address 1 / Address 2 / City / State / Zip Code)

Character Limit: 250

Sponsoring Organization's Mailing Address

If you are working with a nonprofit sponsoring organization, enter their full mailing address here (Address 1 / Address 2 / City / State / Zip Code).

Character Limit: 250

Organization Phone Number*

Character Limit: 25

Sponsoring Organization's Phone Number

Character Limit: 250

Total Organization Operational Budget*

Select the range that best matches your organization's annual budget

Choices

$0 - $50,000
$50,000 - $150,000
$150,000 - $300,000
$300,000 - $500,000
$500,000 - $750,000
$750,000 - $ 1 Million
$1 Million - $ 2.5 Million
$2.5 Million and Above

Organization Letter of Determination*

Please upload a copy of your organizational (or your sponsor's organizational) current *federal* nonprofit designation letter.

File Size Limit: 2 MB

Organization W-9*

Please upload your organization's (or your sponsoring organization's) completed W-9 form. Please find a fillable W-9 form here.

File Size Limit: 2 MB

PROJECT DIRECTOR AND AUTHORIZED OFFICIAL INFORMATION

Project Director Name & Title*

The project director is the individual primarily responsible for developing and executing the project.

Character Limit: 250

Project Director Mailing Address*

Please put your full mailing address here (Address 1 / Address 2 / City / State / Zip Code).

Character Limit: 250

Project Director Email Address*

Character Limit: 250

Project Director Phone Number*

Character Limit: 250

Project Director Credentials (Optional)

You can attach a biography, resume, or CV for the project director that demonstrates their capacity to manage this project here.

File Size Limit: 2 MB

Project Director's Permission to Submit Application*

Do you have permission to submit this application on behalf of your organization (and, if applicable, your sponsoring organization)?

Choices
Yes
No

Authorized Official Name & Title*

The authorized official of the project is the person with primary responsibility for the record-keeping and accounting for the grant funds. If your organization is working with a sponsoring

organization, the authorized official should be from the sponsoring organization.

The authorized official may be the executive director, chair of the board, or president. The project director **cannot** also serve as the authorized official.

Character Limit: 250

Authorized Official Email Address*
Character Limit: 250

Authorized Official Phone Number*
Character Limit: 250

Authorized Official's Permission to Submit Application*
Do you have permission to submit this application on behalf of your organization?

Choices
Yes
No

PROJECT INFORMATION

Project Name*
Character Limit: 100

Project Start Date*
When do you plan to start your project, or, if the project is ongoing, when did it start?

Character Limit: 10

Project End Date*
To be eligible for this grant, all grant-funded activities must end by **April 30, 2021**.

Character Limit: 10

Project Synopsis*
Describe your project, including topic, format, activities, audience(s), and desired impact. Please note that all projects funded by "Why It Matters" must be non-partisan. (500 word / 3000 character limit)

Character Limit: 3000

Why It Matters*
How does your proposed project engage with topics around voting, democracy and democratic participation? Why does it matter to reach your intended audiences regarding these topics? (250 word / 1,500 character limit)

Character Limit: 1500

Project Format and Pandemic Responsiveness*

How is the format of your project suitable for the need for safe social distancing during the pandemic? (250 word / 1500 character limit)

Character Limit: 1500

Project Timeline*

Please detail your project timeline. As a reminder, award notifications are made the week of **January 25, 2021**, and all grant-funded activities must conclude by **April 30, 2021**.

Character Limit: 2000

Partners*

Collaboration with partners can help to enhance content, strengthen a project, and connect with the community and audience you seek to reach. Are you partnering with other individuals, organizations, and stakeholders on the project detailed above? (250 word / 1500 character limit)

Character Limit: 1500

Connecting with Audiences*

What are your plans for engaging audiences and communities with your project? Please detail your target audience(s), audience goals (numbers), and methods of publicity and outreach. Be sure to emphasize any audiences new to your organization and the methods you're employing to reach them. (250 word / 1500 character limit)

Character Limit: 1500

PROJECT EVALUATION AND REPORTING

Audience Surveys*

The Humanities Council has been asked by our funder to have audience members and participants in projects respond to a four-question survey. Grantees may add these questions to other surveys or evaluations you plan to use, or do this separately. In either case, the questions should not be changed. Please confirm that you will provide the questions, and report the responses in full.

Choices

Yes, my organization will administer this survey, collect responses, and report them in full.

Reporting Requirements*

At the conclusion of your project, as part of the grant requirements, we will ask you to complete and submit a final report through the Council's grants management portal. This report will be due on May 15, 2021, or one month after your project's completion (whichever is earlier).

This final report will request event and attendance numbers for your project (further details will be provided if your application is awarded a grant). Please confirm that you will collect and report these numbers, and submit them along with the other required components of the final report.

Choices
Yes, I will collect event and attendance totals, and will submit a final report by the due date.

PROJECT BUDGET

Award Request*
All awards made for the "Why It Matters" grant program are $5,000. Please confirm this request.

Choices
Yes, I request $5,000 from RI Council for the Humanities for a "Why It Matters" Grant.

Budget Restrictions*
Restrictions:

- Indirect costs are capped at $500.

- Food and beverage costs are each capped at $500.

- Funds **cannot** support:

  o   the promotion of a particular political, religious, or ideological point of view;

  o   advocacy of a particular program of social or political action;

  o   the promotion of specific public policies or legislation;

  o   lobbying activities;

  o   purchase of land or facilities, construction or renovation;

  o   projects that fall outside of the humanities and empirically-based social science research or policy studies;

  o   purchase of alcohol, archival acquisitions, academic fees or other degree-related expenses, courses, foreign or non-economy travel, book publication costs, fundraising or for-profit activities, eliminating or reducing existent debt or endowment contributions, prizes and awards, the regranting of funds, private and non-ADA accessible events/programs

Do you acknowledge and agree to comply with these restrictions?

Choices
Yes, I acknowledge and agree to comply with these restrictions.

Budget*

Please upload a project budget using the Council's "Why It Matters" budget template, which can be found here: https://rihumanities.org/wp-content/uploads/2020/12/WIM-Budget-Template.xlsx Please note this is a different template than the Council's standard budget template.

Eligible line items include but are not limited to staffing costs, materials costs, and communications costs. For examples, please see the Request for Applications here. Project events and activities must be free and open to the public.

File Size Limit: 2 MB

Budget Detail

If you'd like to include additional information about your project budget, you can do so here. Feel free to explain the importance of certain line items.

Character Limit: 1000

DATE AND TIME OF SUBMISSION

Date of Application's Submission*

Character Limit: 100

Time of Application's Submission*

Character Limit: 100