

Major Grant Cycle: DOCUMENTARY FILM / MEDIA (FY25)

Rhode Island Humanities

Contact Information

Thank you for your interest in RI Humanities's major grant program! We look forward to learning more about your project.

For this Letter of Intent, we require at least one point of contact. If you are filling out this form, you are the point of contact and should put your details below.

For the full major grant application, you will need to have a Project Director and an Authorized Official signed on to the project. These roles have specific responsibilities detailed on p. 8 of the Grant Guidelines. The Project Director and Authorized Official **cannot** be the same person.

You do not have to have the Project Director or Authorized Official confirmed at this time, but if you do, you may put their details below. If the point of contact is the same person as the Project Director or Authorized Official, you can type "Same as Point of Contact" in the "Name" field for that role.

Name of Contact*

Character Limit: 250

Title of Contact*

Character Limit: 250

Email Address of Contact (direct)*

Character Limit: 250

Phone Number of Contact (direct)*

Character Limit: 250

Name of Project Director (optional)

Character Limit: 250

Title of Project Director (optional)

Character Limit: 250

Email Address of Project Director (direct)

Character Limit: 250

Phone Number of Project Director (direct)

Character Limit: 250

Name of Authorized Official (optional)

Character Limit: 250

Title of Authorized Official (optional)

Character Limit: 250

Email Address of Authorized Official (direct)

Character Limit: 250

Phone Number of Authorized Official (direct)

Character Limit: 250

Applicant Organization Confirmed?

Application Organization Confirmed?*

Do you have an applicant organization for this project confirmed?

Choices

Yes

No

Applicant Organization Unconfirmed

RI Humanities allows eligible organizations to serve as fiscal sponsors for projects from individuals and non-eligible organizations. This fiscal sponsor would be the applicant organization for the project.

If you do not have an eligible organization confirmed for your project as a fiscal sponsor at this time, that is completely fine. However, **only an eligible organization may submit the full major grant application** (due on January 15, 2025) as the applicant organization.

As you seek a fiscal sponsor to serve as your applicant organization, please review p. 7 of the Grant Guidelines to ensure they are eligible to apply for a major grant. If you have any questions, please contact Grants staff at grants@rihumanities.org to confirm eligibility.

Applicant Organization Confirmed

Your answer to these questions will help Grants staff determine the applicant organization's eligibility to apply for a major grant.

In addition to reviewing your responses, Grants staff will also be checking as to whether the organization has an open major or mini grant and if the organization is subject to our Consecutive Funding Policy (detailed on p. 8 of the Grant Guidelines).

Applicant Organization Name*

Character Limit: 250

Authorization to Submit Letter of Intent*

Do you as the point of contact have authorization from the applicant organization to submit this Letter of Intent on their behalf?

Choices

Yes, I have authorization to submit this request on behalf of the applicant organization.

No, I do not have authorization to submit this request on behalf of the applicant organization.

Applicant Organization Federal Tax-Exempt Status*

Does the applicant organization have federal tax-exempt status (501c3 or equivalent)?

Choices

Yes

No

Not sure

Other

"Not sure" or "Other"

If you answered "Not Sure" or "Other" to the question above, please explain here.

Character Limit: 250

Media Project Information

We understand that you may be in the preliminary stages of planning your project, and that your plans may be subject to change. As such, none of this information is binding.

Please provide us with as complete information as you are able to at this time.

Project Name*

Name of Media Project

Character Limit: 250

Estimated Project Start Date*

When do you plan to start the grant-funded phase of the media project? We consider the "start" of a project to be the beginning of work on the grant-funded phase of the project.

To be eligible, projects must start after award notifications. Notification of major grant funding will happen by March 20, 2025.

Character Limit: 10

Estimated Project End Date*

The end date of your project is up to you, and should be the date by which all activities for the project have concluded and all project funding has been spent.

If you are applying for a script development-level grant, this date must be after your completion of a working script/treatment/trailer.

If you are applying for a production/post-production-level grant, this date must be after your free, public screening of the final cut in Rhode Island.

Character Limit: 10

Media Project Format*

What kind of media project are you planning? Sample project formats may include, but are not limited to: a documentary film, a documentary television series, and a podcast series.

Character Limit: 250

Media Project Phase*

For which phase of your media project are you seeking funding?

Please note the following grant request caps:

- *Script Development: \$5,000*
- *Production / Post-production: \$12,000*

Choices

Script Development

Production / Post-production

Media Project Story Overview*

Please give us a brief overview of your project's story, narrative trajectory, and/or concept. Please also include the topics, issues, themes, challenges, stakes, and/or questions that your project will cover.

An ideal response length is two paragraphs.

Character Limit: 3000

Estimated Request from RI Humanities*

Enter the estimated amount for which you intend to apply (\$2,000-\$12,000).

Please keep in mind the listed caps for the different project phases detailed above, and RI Humanities's 1:1 cost share requirement.

Character Limit: 20

Media Project Eligibility

The following questions are meant to help Grants staff assess the eligibility of your project for our program. For all details regarding eligibility, please consult our Grant Guidelines.

Documentary / Non-fiction*

RI Humanities's funding supports the creation of documentary / non-fiction film and media projects. Our funding cannot support the creation of fiction / narrative film and media projects.

Do you confirm that your media project is a documentary / non-fiction project?

Choices

- Yes
- No
- Not sure
- Other

If you answered "No," "Not sure," or "Other," please explain.

Character Limit: 250

Free Public Screening in Rhode Island (Production/Post-production only)

Per p. 6 of the Grant Guidelines, film and media grantees at the production/post-production stage are required to host at least one **free** public screening, airing, etc., of the finished project **in Rhode Island**. Please note that broadcast/airing on public radio or television fulfills this requirement, as does a free virtual screening.

If you are applying in the production/post-production phase, do you agree to these terms?

Choices

- Yes
- No
- Not sure
- Other

If you responded "No," "Not sure," or "Other" to the previous question, please explain here.

Character Limit: 250

Humanities Content*

RI Humanities supports media projects that engage with humanities content. Please identify here the humanities content that your media project will engage with.

You can find a definition of "humanities content" on p. 12 of the Grant Guidelines. Some examples of humanities content include the history of fishing in Point Judith; the cultural heritage of French Canadian communities in Woonsocket; and how the legislative process works in Rhode Island.

An ideal response length is 1 paragraph.

Character Limit: 3000

Humanities Methods*

RI Humanities supports media projects that use humanities methods. Please identify here the humanities methods that your media project will use. You can simply list the methods.

As explained on p. 12 of the Grants Guidelines, humanities methods "include, but are not limited to, research on humanities content, close reading, documentation, investigation, interpretation, critical analysis, storytelling, contextualization, dialogue, discussion, and debate."

An ideal response length is 2-3 sentences.

Character Limit: 3000

Connection to and Impact in Rhode Island*

RI Humanities prioritizes funding media projects that have a clear connection to and impact in Rhode Island.

Please briefly describe here your media project's connection to and intended impact in Rhode Island.

An ideal response length is 1 paragraph.

Character Limit: 3000

Line Items We Do Not Fund*

As detailed on p. 10 of our Grant Guidelines, RI Humanities funding cannot support budget line items that fall into the following categories:

- Creation of art or performances in the arts.
- Promotion of a particular political, religious, or ideological point of view; advocacy for a particular program of social or political action; support of specific public policies or legislation; lobbying.
- Food or beverages.
- Academic fees or other degree-related expenses.
- Fellowships or scholarships.

- Courses, undergraduate or graduate degree-related pursuits, or a research project for faculty at institutions of higher education for the purpose of professional scholarly discourse.
- Foreign, non-economy, or extensive domestic travel.
- Book publication.
- Fundraising or for-profit activities.
- Restoration work, construction work, and/or capital costs.
- Purchase of A/V or technical equipment/supplies that use more than \$10,000 of grant funds.
- Archival acquisitions.
- Economic development activities.

Do you acknowledge these restrictions and agree that your project design and budget will comply with them?

Choices

Yes

No

Not sure

I have questions.

Other

If you answered "No," "Not sure," "I have questions," or "Other," please explain here.

Character Limit: 250

Thank you again for your interest in the RI Humanities major grant program! We will review your responses and will be in touch within two weeks of your submission. If your Letter of Intent is accepted, you will gain access to the full major grant application at that time.

Please reach out to grants@rihumanities.org with any questions.